ACU use of TURNITIN – Standard Practice

In accordance with the Framework for Academic Integrity and the Academic Honesty Policy, Turnitin must be used as an educative tool (i.e., allow students to learn from their errors) and to enhance academic integrity. Some key features of Turnitin package, and the options for each feature, are given below. For each feature, the default setting will be the highlighted option. These highlighted options MUST be used in ACU. Students should be informed through Unit Outline and during in-class discussions, regarding the use of Turnitin and its availability for reviewing their work.

1. **Student Originality Reports**
   I. If **'YES' -** Student and Instructor receive a copy of the originality report
   II. If **'NO' -** Only the Instructor receives a copy of the originality report

(Note: Time of report delivery will depend on selection made in 'Report Generation' feature)

2. **Report Generation**
   I. **Immediately and first report is final** – Originality report for a student submission is generated 'immediately'. Students cannot resubmit, unless the instructor deletes the first submission.
   II. **Immediately and reports can be overwritten until assignment due date** – First originality report is generated 'immediately' but the report for any subsequent submission is delayed (about 24 hours). Only the latest submission and associated report is stored (i.e, previous versions are removed). Resubmissions are not allowed after the due date.
   III. **On due date** – Originality reports will not be generated for any submission until the due date/time of assignment. Students may resubmit without receiving originality reports. Resubmissions are not allowed after the due date.

(Note: 'Immediate' report in option I or option II is not instantaneous, as Turnitin needs to check against the software's databases. Longer delays may occur, depending on world-wide submission load to the central Turnitin server.)

3. **Store Student Papers**
   I. **Standard Repository -** Student submissions are added to the Turnitin database, and allows text-matching of assignments within a class.
   II. **Institutional Repository** - Not part of ACU licence arrangement
   III. **No Repository** - Student submissions are not stored in the Turnitin database. Text-matching of each submission is only with currently available databases (Text matching within that class, between that class and other classes, etc. is not possible).

For more information about the ACU Academic Honesty Policy and Procedures (see Academic Integrity)