LEO Learning Environment Online
Supported Browsers

- Google Chrome
- Mozilla FireFox 3+
- Safari 3, 4 and 5
- Internet Explorer 7, 8 & 9
LEO via ACU website

From the ACU Home page “Quick access” window select “LEO Learning Environment” and Click Go.
Login to LEO

https://leo.acu.edu.au/login
Login to LEO with your ACU network user name and password: e.g. (Username: jocitizen)
This is the LEO Home Page.
My Home

Provides an overview of recent activity for each of the units in which you are enrolled such as recent forum posts and lists key unit information such as due dates for assignments and quizzes.
Tags: A list of Tags that is automatically generated using information taken from LEO users' profiles.

Site news: This area is managed by the site administrator and provides access to general news and announcements about LEO.
**My Profile**

- **View profile:** View your user profile.
- **Forum posts:** Provides access to your posts and discussions.
- **Blogs:** View all your entries and create a new blog entry.
- **Messages:** Access your messages and contacts.
- **My private files:** Provides access to files that can be shared across units.
Access your units.
Settings Block

In this section you may
- Access your profile settings, add a picture and a description
- Change your password
- Configure your notification methods for incoming messages
Settings Block

Settings block (My profile settings)
- By selecting **Edit profile**, you can adjust the settings that affect the way other users view your profile such as adding a picture and description to your profile. Save any changes you make by scrolling to the bottom and selecting **Update profile**.
Settings Block

Change password
• Select this option to change your password. The password must have at least 6 characters.

Security keys
• Enables other systems to access LEO securely.
Settings Block

Messaging
• Select this option to configure notification methods for incoming messages. The default option is that all messages will also be sent to your ACU email address.
Editing Unit Settings

An editing lecturer has the ability to review and edit unit settings. Some information will be inherited from LEO Access policies and procedures, other settings allow the editing lecturer to decide how they want to display and organise their unit.

Edit unit settings

- An editing lecturer has the ability to review and edit unit settings. Some information will be inherited from LEO Access policies and procedures, other settings allow the editing lecturer to decide how they want to display and organise their unit.
Resources Block

Provides links to additional help facilities like the
- LEO Guides for Staff
- Library
- Technical Support
LEO Guides for Staff

LEO Guide for Staff

- The LEO Guide for Staff outlines how to get started with the new Learning Environment Online (LEO) and how to add and edit resources and activities. This resource is a living document that is evolving as resources are added to the online learning environment.
Technical Support Area

- ACU provides an email and telephone support service for students and staff through its commercial provider, Androgogic.
Technical Support Area

Service and Support Link
• Provides Access to a “New request” email window and a Knowledge base facility.
Learning and Teaching Support:

Please contact your local:

Faculty eLearning Coordinator
eLearning Friend or
eLearning Advisor